

**THE CROWNEST/PINCHER CREEK LANDFILL ASSOCIATION**  
**MINUTES**  
**December 7<sup>th</sup>, 2011**

The regular meeting of The Crowsnest/Pincher Creek Landfill Association was held on Wednesday, December 7<sup>th</sup>, 2011 at 9:00 a.m. at the Landfill administration office.

Present: Terry Yagos, Municipal District of Pincher Creek #9  
 Roy Smyth, Town of Pincher Creek  
 Garry Hackler, Village of Cowley  
 Siegbert Gail, Municipality of Crowsnest Pass  
 Jerry Lonsbury, Municipality of Crowsnest Pass  
 Brian Gallant, Municipality of Crowsnest Pass  
 Emile Saindon, Landfill Manager  
 Linda Wollman, Office Administrator

**AGENDA**

Roy Smyth

Moved the agenda be accepted with one addition. Carried. 12.07.11-396

**MINUTES**

Roy Smyth

Moved the minutes of November 18<sup>th</sup>, 2011 be accepted as circulated. Carried. 12.07.11-397

**MANAGER'S REPORT**

1. Met with Worley Parson on Nov 29<sup>th</sup> to discuss Ind. cell expansion next year, and a 25 year life cycle plan for the landfill.
2. Made contact with RDEK to discuss up coming tender process for MSW contract renewal in 2012
3. Working on cell expansion final cost review.
4. Met with MD#9 Director of Operations on Nov 22 to discuss grant application and provide Landfill info. Grant application has been completed and needed to be signed off and sent in prior to Nov 30.
5. Letter to local high schools drafted and will be sent to admin. Along with draft of scholarship application for their review.
6. Ind. cell volumes steady with some good daily cover tonnages from Turner Valley coming in.

Roy Smyth

Moved that the Manger's report be accepted for information Carried 12.07.11-398

**FINANCIAL REPORT**

The Income Statement and Balance Sheet to December 9<sup>th</sup>, 2011 were reviewed. Cash flows are increasing, and payables are not expected to be above normal to the end of December. Income and expense items are in line with the current budgeted amounts. We should be able to replenish some reserve amounts by year end.

Jerry Lonsbury

Moved the financial reports be accepted for information. Carried. 12.07.11-399

**S.A.W.E.A. MEMBERSHIP**

An invoice for 2012 SAWEA membership, based on \$.40 per capita for our four member municipalities, was received from Kim Craig, Chair for the Southern Alberta Energy from Waste Alliance. The organization has been restructured, the feasibility study is complete, a conclusive decision for a perspective regional waste to energy facility should be reached within the next year.

Jerry Lonsbury

Moved that the Landfill Association pay the \$5,202 membership fee to SAWEA on behalf of the Association's participating municipalities.

Carried. 12.07.11-400

Opposed: Brian Gallant

**LANDFILL SCHOLARSHIP**

The Landfill Scholarship application has been circulated to the four high schools for their perusal and input.

**ROLL OFF TRUCK POLICY**

Emile Saindon presented a policy for operation requirements and criteria for the roll off truck.

Roy Smyth

Moved that the Roll Off Truck Policy be accepted as presented.

Carried 12.07.11-401

**SECURE LOADS**

Constable Douglas Sokoloski attended the meeting to discuss the problem of unsecure loads travelling to the landfill, and loosing debris on the roads. The MD of Pincher Creek does not have a by-law prohibiting un-tarped loads, however the provincial laws under EPEA, Section 178-179 would have jurisdiction on municipal roads.

Cst. Sokoloski suggested that the Landfill Association develop a policy regarding secured loads; and also to start mentioning to customers that there could be fines levied if they are caught without a properly secured load. Education to the public is essential in abating the problem of debris flying out of loads coming to the landfill.

Landfill administration was asked to prepare a document outlining the regulations and stating the landfill's policy for unsecure loads. This document will then be distributed by municipalities through their utility billings and newsletters; and through landfill invoicing.

**LANDFILL ROAD**

A grant application for paving of the landfill road has been submitted by the Municipal District of Pincher Creek. Terry Yagos stated that the MD is ready to tender the project as soon as possible.

**TIP FEE INCREASE FOR 2012**

Various scenarios for a 2012 tip fees increase affecting municipal tonnages were reviewed.

Roy Smyth

Moved that a 3% increase in tip fees for 2012 be imposed, effective January 1, 2012; and further that fees for contractual customers remain as established.

Carried. 12.07.11-402

**2012 BUDGET**

Revised 2012 budget items were reviewed and discussed.

Brian Gallant

Moved that the revised 2012 budget be approved, including the 3% tip fee increase.

Carried. 12.07.11-403

**Next meeting dates:** - 9:00 a.m.

January 18

July 19

February 15

August 15

March 21

September 19

April 18

October 17

May 16

November 21

June 20

December 12

**ADJOURNMENT**

Jerry Lonsbury

Moved the meeting adjourn at 10:34 a.m.

Carried 12.07.11-404

  
CHAIRMAN

  
SECRETARY