

**THE CROWNEST/PINCHER CREEK LANDFILL ASSOCIATION
MINUTES
February 20, 2014**

The regular meeting of The Crowsnest/Pincher Creek Landfill Association was held on Thursday, February 20th, 2014 at 9:35 a.m. at the Landfill administration office.

Present: Terry Yagos, Municipal District of Pincher Creek #9
Doug Thornton, Town of Pincher Creek
Dean Ward, Municipality of Crowsnest Pass
David Filipuzzi, Municipality of Crowsnest Pass
Shar Lazzarotto, Municipality of Crowsnest Pass
Garry Hackler, Village of Cowley
Emile Saindon, Landfill Manager
Linda Wollman, Office Administrator

AGENDA

Dean Ward

Moved the agenda be accepted with additions. Carried. 02.19.14-563

MINUTES

Garry Hackler

Moved the minutes of January 23rd, 2014 be adopted as circulated. Carried. 02.19.14-564

MANAGER'S REPORT

1. MSW volumes have stayed steady.
2. Ind. cell still steady as well.
3. RDEK still hauling to us with no decision made yet.
4. Bow valley waste commission is also hauling to us a few loads a week.
5. Yearend survey and volumes completed copy available for review.
6. Wood grinding postpones until contractor's unit is repaired.
7. Recycle procedure is completed and we are preparing for advertising.
8. Working on Industrial cell expansion late this summer.
9. Working on spring advertisement for Recycling, Service Plus Program and Community Kitchen program.
10. Cat factory training program trip planned for April with landfill operators.

Discussion took place regarding third party collection of E-waste within our communities and subsequent transport to a processing facility. It was generally agreed that the current collection/transport policies for e-waste are satisfactory.

Shar Lazzarotto

Moved that the Manger's report be accepted for information Carried 02.19.14-565

FINANCIAL REPORT

The financial statements to February 14th, 2014 were presented for review.

Dean Ward

Moved that the financial reports be accepted for information. Carried 02.19.14-566

INDUSTRIAL CELL EXPANSION

Capacity reports from engineers, Worley Parsons, have conclude that current industrial cell capacity is enough to accept another 37,000 tonnes, or approximately one year at current volumes. The industrial cell will require expansion in 2014 in order to keep up with Tervita volumes. Plans for the expansion will provide capacity for 4 to 5 years, with project cost estimates between \$700,000 and \$750,000. The second grant application for funding the recycle building has been rejected, but a further application will be submitted this spring. Management recommends the budget amount of \$602,000 for the recycle building be reallocated to the expansion of the industrial cell.

Dean Ward

Moved that funds budgeted, \$602,000, for the construction of a new building for recycling be reallocated for construction of the next phase of the industrial cell. Carried. 02.19.14-567

S.A.W.E.A.

Board members from the Crowsnest Pass questioned the benefits of membership in the Southern Alberta Waste to Energy Association, and asked why the Landfill had not continued to pay memberships on behalf of municipalities. Emile Saindon offered a history of the SAWEA organization and their goal to establish a central incineration facility to service southern Alberta. Following completion of the feasibility study, it was apparent that the costs of such a service would be prohibitive for our municipalities at this time, or even in the near future.

SERVICE PLUS PROGRAM

The Municipality of Crowsnest Pass requested more information on the Service Plus Program. Could the program be offered in each of their communities, and wondered if it could be offered in the spring and the fall. Emile Saindon will prepare some cost estimates for each the in the Crowsnest Pass for the next Board meeting.

EMPLOYEE POLICY MANUAL

Board members were given a copy of the Employee Policy Manual for review and discussion at the next meeting.

Administration will have copies of all other Landfill policies prepared for the next Board meeting.

RECYCLING ADVERTISING

Emile Saindon presented plans for spring advertising to highlight current programs sponsored by the Landfill Association. Items to be included are the Landfill Scholarship, Service Plus program, community kitchen, recycling items including the newly added cardboard, plastics and twine collection. Any other items to be added will be received until March 15th for publishing in early April.

Tabled: 1. Employee Policy Manual Review

Next meeting dates: - 9:30 a.m.

March 19 (Thursday)	August 20
April 16	September 17
May 21	October 15
June 18	November 19
July 16	December 17

ADJOURNMENT

Garry Hackler

Moved the meeting adjourn at 10:48 a.m.

Carried.

02.19.14-568


CHAIRMAN


SECRETARY