

THE CROWNEST/PINCHER CREEK LANDFILL ASSOCIATION
MINUTES
November 21st, 2012

The regular meeting of The Crowsnest/Pincher Creek Landfill Association was held on Wednesday, November 21st, 2012 at 9:08 a.m. at the Landfill administration office.

Present: Terry Yagos, Municipal District of Pincher Creek #9
 Lorne Jackson, Town of Pincher Creek (alternate)
 Brian Gallant, Municipality of Crowsnest Pass
 Garry Hackler, Village of Cowley (*excused at 11:30 a.m.*)
 Jerry Lonsbury, Municipality of Crowsnest Pass
 Siegbert Gail, Municipality of Crowsnest Pass
 Emile Saindon, Landfill Manager
 Linda Wollman, Office Administrator

AGENDA

Brian Gallant

Moved the agenda be accepted as circulated.

Carried.

11.21.12-459

DELEGATIONS:

Compost Collection

Al Roth, Director of Operations for the Town of Pincher Creek attended the meeting to discuss possibilities for collection and treatment of compostable materials. He stated that the Town now has automated systems for curbside collection of trash and could eventually collect organic materials as well. He wondered if the landfill had any future plans for composting, and suggested that curbside collection could begin as early as 2015. Mr. Roth stated that there is a market for compost in other areas of Alberta, and would like to move forward with a regional plan for producing and marketing composted organic wastes in this area. He urged Board members and management to give consideration to a compost facility.

Oldman River Gun Club

Dan Kuffinoff and Myles Lang were present to discuss the proposed re-alignment of the gun range targets. With 200+ members, there is a desire to complete the changes and have the range open for use as soon as possible. The Gun Club wanted reassurance that future landfill operations would not affect the planned gun range renovations. Landfill manager, Emile Saindon stated that expansions over the next 10 to 15 years would move to the north of current operations.

The realignment and reconstruction work will require removal and replacement of the fence, as well as replacement of clay berms. Mr. Saindon stated that the best time to move dirt would be when the ground is frozen, so there would be less impact on the surrounding grounds.

Mr. Kuffinoff and Mr. Saindon will arrange for a mutual time for work to progress. Both agreed that safety for all is the first consideration.

MINUTES

Jerry Lonsbury

Moved the minutes of October 21st, 2012 be accepted as circulated.

Carried. 11.21.12-460

MANAGER'S REPORT

1. MSW volumes steadily increasing with new customers.
2. Ind cell volumes back to normal after Suncor job.
3. Meeting with Tervita has provided more opportunity and ability to work closer together on projects.
4. Working on final as built drawings and costs for construction of cell and ponds this summer.
5. New building for compactor is under way.
6. Budget process completed and waiting for approval.
7. Purchased a used trailer and rock picker from MD #9 to be used for slope preparation prior to seeding next summer
8. Trip to Peoria was very informative for all who attended. Provided staff members to see equipment being assembled and shipped. Excellent background helps operators better understand how and why certain items are built the way they are.

Siegbert Gail

Moved that the Manger's report be accepted for information

Carried 11.21.12-461

FINANCIAL REPORT

Financial statements to November 16, 2012 were reviewed. It was noted that current cash flow is very low, even though receivables will more than cover required expenditures. Arrangements were made with the Credit Union for a temporary increase of overdraft from \$60,000 to \$140,000 for 30 days. This provision was to accommodate payment of capital expenditures for the industrial cell. Current receivables are expected to resolve the problem by the end of November.

Brian Gallant

Moved the financial reports be accepted for information.

Carried. 11.21.12-462

S.A.E.W.A. MEMBERSHIP

An invoice for 2013 SAEWA membership the amount of \$5,202.00 was considered. It was felt that each municipality could participate if desired.

Jerry Lonsbury

Moved that The Crowsnest/Pincher Creek Landfill Association decline membership in SAEWA on behalf of the member municipalities.

Carried. 11.21.12-463

C.F.E.P. GRANT APPLICATION

The Landfill Association is eligible to apply for a grant under the *Community Facility Enhancement Program*. The funds would be used to construct a building for regional recycling collections, some of which could then be sent to existing recyclers within municipalities for processing and shipment.

Jerry Lonsbury

Moved that the Landfill Association apply for a grant under the Community Facility Enhancement Program; and further that letters of support be obtained from each municipality.

Carried. 11.21.12-464

PERSONNELL

Landfill Manager, Emile Saindon presented a proposal for a change in his work week from 5 days to 4 days per week, with hours and days off to be flexible and reflected in his bi-weekly salary. Members suggested that it would be a condensed work week – being a 10 hour day, 4 days per week.

Emile stated that the succession plan is to increase Mart Thompson’s operational duties, which would allow more managerial time for future landfill plans and development.

Lorne Jackson

Moved that the Manager’s work week change from 5 days per week to 4 days per week as discussed.

Carried. 11.21.12-465

Garry Hackler was excused at 11:30 a.m.

2012 FACILITY REVIEW

Emile Saindon presented a review of the landfill operations during 2012, along with some projected forecasts.

Brian Gallant

Moved that the 2012 Facility Review be accepted for information.

Carried. 11.21.12-466

2013 BUDGET

Budget items for 2013 were reviewed and discussed.

It is not clear what amount should be included for municipal road maintenance, now that the road has been paved. Terry Yagos will discuss with the MD of Pincher Creek. It was also noted that an agreement for debenture repayment has not been drafted.

Lorne Jackson

Moved that the 2013 Budget Draft be accepted for information.

Carried. 11.21.12-467

Next meeting date: - 9:00 a.m. - December 12

ADJOURNMENT

Brian Gallant

Moved the meeting adjourn at 12:25 a.m.

Carried 11.21.12-468

CHAIRMAN

SECRETARY