

THE CROWNEST/PINCHER CREEK LANDFILL ASSOCIATION
MINUTES
May 19th, 2010

A regular meeting of The Crowsnest/Pincher Creek Landfill Association was held on Wednesday, May 20th, 2010 at 9:00 a.m. at the Landfill administration office.

Present: Dean Ward, Municipality of Crowsnest Pass
 Ian MacLeod, Municipality of Crowsnest Pass
 Roger McAdam, Town of Pincher Creek
 David Cole, Municipality of Crowsnest Pass
 Garry Hackler, Village of Cowley
 Ted Smith, Municipal District of Pincher Creek #9
 Emile Saindon, Landfill Manager
 Linda Wollman, Office Administrator

Ted Smith called the meeting to order at 9:00 a.m.

AGENDA

Roger McAdam

Moved the agenda be adopted as presented. Carried. 05.19.10-283

MINUTES

Ian MacLeod

Moved the minutes of April 21st, 2010 be accepted as circulated. Carried. 05.19.10-284

MANAGER'S REPORT

1. *MSW volumes steady during spring clean up.*
2. *Industrial cell has seen several small approvals approx 1000 tonnes to date for May.*
3. *All required documents and drawings have been sent in to AENV for expansion approvals should get a reply by first week in June.*
4. *Starting to clean up expansion area and starting to prep sub grade.*
5. *Going to tender for all piping and Geo synthetic liner materials.*
6. *Tender for Drainage gravel awarded to Alberta Rocks Ltd. (Anderson and sons).*
7. *Discussions with Hydro seeders to start in the next few days for the MSW slopes.*
8. *Have several pieces of surplus equipment that we want to sell off. A list will be provided at the meeting.*

ADMINISTRATION REPORT

Scale

- *Scale activity increasing – spring clean ups starting*
- *Some CCS activity*
- *Some problems with connectivity during computer transition – Need to contact Toledo Scale for assistance*

Administration

- *Set up older computers in locker room and lunch room. All staff now have access to resources electronically*
- *Still waiting for 2009 audit report*
- *On site training for Xerox copier/scanner/fax machine*
- *Re-designing accounting forms – some were lost in software switch on new computer systems.*
- *Working on collection of some A/R's nearing 90 days past due.*

FINANCIAL REPORTS

A comparative balance sheet and income statement to May 14th, 2010 were reviewed.

Dean Ward

Moved that all reports be accepted for information. Carried 05.19.10-285

ROLL-OFF TRUCK PROPOSAL

The proposal to purchase a roll-off truck will be on hold, pending a response to the Landfill's proposal from the Municipal District of Pincher Creek.

CELL EXPANSIONS

Engineered drawings have been presented to Alberta Environment for the MSW and Industrial Cell expansions. Endorsement of the plans is expected by the end of May.

Next meeting dates: - 9:00 a.m.

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|--------------|-------------|
| June 16 | October 20 |
| July 21 | November 17 |
| August 18 | December 15 |
| September 15 | |

Adjournment

Ian MacLeod

Moved that the meeting adjourn at 9:17 a.m. Carried 05.19.10-286

CHAIRMAN

SECRETARY

Date Sent to Municipal Offices _____