

**THE CROWSNEST/PINCHER CREEK LANDFILL
ASSOCIATION
MINUTES
March 19th, 2009**

A regular meeting of The Crowsnest/Pincher Creek Landfill Association was held on Wednesday, March 19th, 2009 at 9:00 a.m. at the Landfill administration office.

Present: Ted Smith, Municipal District of Pincher Creek #9
Roger McAdam, Town of Pincher Creek
Dean Ward, Municipality of Crowsnest Pass
Ian MacLeod, Municipality of Crowsnest Pass
Garry Hackler, Village of Cowley
Gary Taje, Municipality of Crowsnest Pass
Emile Saindon, Landfill Manager
Linda Wollman, Office Administrator

Ted Smith called the meeting to order at 9:05 a.m.

AGENDA

Dean Ward

Moved the agenda be adopted with additions. Carried. 03.19.09-203

MINUTES

Gary Taje

Moved the minutes of February 18th, 2009 be accepted as circulated. Carried. 03.19.09-204

MANAGER REPORT

Volumes of MSW continue to be slow. Discussed with Trevor from CNP and his Industrial volumes have dropped by 40%. Some industrial waste over the past few weeks. C&D material from Cranbrook area over the last few weeks.

1. *Fuel Storage shed nearing completion. Will provide a more secure area for our fuel tank, electrical and supplies at the MSW cell area.*
2. *Will require Boiler replacement and shop heat as current in-floor heating lines are all corroded. Have received a quote from Glacier Mechanical to replace the shop in-floor system with an above ground radiant heat system. We would then install a small on demand boiler for the hot water and the office heat. These components are in good shape and serviceable for year to come approx. cost for these upgrades is \$9000.00 + GST. These funds would be part of our budgeted numbers for the shop and office upgrades. Planning on having the work done later this summer and be ready for next fall.*
3. *Replaced Hyd. cylinder on Dump truck cost of \$2200.00*
4. *Planning a meeting with Hal Anderson from Southeast Contracting from Cranbrook. Would like to discuss working with them to handle more C&D material for them. They have been hauling 2 loads a day to us for the past 3 weeks. The cost to come here versus Lethbridge is beneficial for them and the cost that Cranbrook is charging them for C&D is huge. We have managed to grind up this material and use it for ADC and it has worked well so we also benefit from them hauling to us.*
5. *Reviewed Feb. Board of Directors meeting for RDEK and they have requested for their April meeting from their MSW manager a cost comparison between Lethbridge, Cranbrook and CNPC for their 2009 waste disposal services. They were to receive a complete review of their*

- waste disposal from a third party consultant and their March 6 meeting. Will be calling Eric Sharpe prior to our meeting March 19th. - A decision is expected at their meeting of April 3rd.
6. Robin Sinclair has requested and been granted a Leave of Absence for approx 4 to 6 weeks for personal and family medical reasons. Last day of work will be March 19th

ADMINISTRATION REPORT

Scale

- New desk configuration installed March 3rd (supplier Copy Magic)
- 3 loads from CCS in February
- Southeast Disposal from Cranbrook has been bringing construction material everyday – average approximately 12 tonne per load
- Scale training sessions set up for all operators
- General activity diminishes/increases with the weather

GWM

- 2008 Draft Report complete

Administration/Operations

- Working with Emile to complete 2007 and 2008 Annual Report to Alberta Environment
- Finishing financial data for Meyers Norris Penny, including Alberta Corporate Income Tax Return for prior and current year
- Update files and information systems
- Completing training sessions – WHIMS, TDG

FINANCIAL REPORT

Income Statement and Balance Sheet to March 12, 2009 were reviewed. Linda Wollman suggested that funds be transfer to the general account from Investment Sub #8.

Dean Ward

Moved that the Office Administrator be authorized to transfer funds from Credit Union Investment Sub #8 into the general chequing account.

Carried 03.19.09-205

Roger McAdam

Moved that all reports be accepted for information.

Carried. 03.19.09-206

BY-LAWS

The Association By-Laws, which were approved at the June 20, 2007 Annual General Meeting, were presented for signature by Board members. The new by-laws will be submitted to Alberta Societies with the annual society return.

SOUTHERN ALBERTA WASTE MANAGEMENT ALLIANCE

Discussion took place regarding the Association's membership and involvement in the Southern Alberta Waste Management Alliance, and the Southern Alberta Waste to Energy Project. A meeting for SAWMA is scheduled for March 20, 2009 at the Champion Community Hall at 9:00 a.m. for the purpose of setting up a board of directors. The Waste to Energy group plans to meet March 27, 2009 in Room #2, Lethbridge Centre. Ted Smith and Roger McAdam will plan to attend one or both of these meetings.

In Camera

Gary Taje

At 9:50 a.m. moved that the meeting go in camera. Carried. 03.19.09-207

Ian MacLeod

Moved that the meeting come out of camera at 10:00 a.m. Carried 03.19.09-208

Tabled Items:

1. Benefits Review & Policy Handbook review – *Committee to meet following Board meeting*

Next meeting dates: 9:00 a.m. - April 15, 2009

May 20	September 16
June 17	October 21
July 15	November 18
August 19	December 16

Adjournment

Ian MacLeod

Moved that the meeting adjourn at 10:00 a.m. Carried 03.19.09-209

CHAIRMAN

SECRETARY

Date Sent to Municipal Offices _____