

**THE CROWSNEST/PINCHER CREEK LANDFILL
ASSOCIATION
MINUTES
January 21st, 2009**

A regular meeting of The Crowsnest/Pincher Creek Landfill Association was held on Wednesday, January 21st, 2009 at 9:00 a.m. at the Landfill site.

Present: Ted Smith, Municipal District of Pincher Creek #9
Roger McAdam, Town of Pincher Creek
Dean Ward, Municipality of Crowsnest Pass
Ian MacLeod, Municipality of Crowsnest Pass
Garry Hackler, Village of Cowley
Gary Taje, Municipality of Crowsnest Pass
Linda Wollman, Office Administrator

Absent: Emile Saindon, Landfill Manager

Ted Smith called the meeting to order at 9:00 a.m.

AGENDA

Ian MacLeod

Moved the agenda be adopted as presented. Carried. 01.21.09-194

MINUTES

Dean Ward

Moved the minutes of December 17th, 2008 be adopted as amended. Carried. 01.21.09-195

ADMINISTRATION/OPERATIONS REPORT

Scale

- Extremely slow! Cold weather is a definite factor
- Belting is working as well as bales – blowing snow has been a good test

GWM

- 2008 GWM Report should be complete by end of February

Administration/Operations

- Year end transactions and data review
- Preparing reports for audit review
- More contacts and investigations re Benefits review & Health Spending Account
- Accounts Receivable collections on past due accounts – 2 doubtful accounts totaling \$106.60

FINANCIAL REPORT

Income Statement and Balance Sheet to December 31st, 2008 and reports to January 15th, 2009 were reviewed.

Ian MacLeod

Moved that the reports be accepted for information. Carried. 01.21.09-196

BENEFITS REVIEW

The staff Benefits Review was referred to the Staff Policy Committee. The committee will meet on February 12th, 2009 at 9:00 am at the Landfill site to initiate a complete review of the staff Policy Handbook and benefits.

MANAGER'S PROBATION

It was noted that the end of Emile's probation period is soon, and the Board should meet with staff members for their comments and input. This meeting will take place at the Landfill on February 11th at 9:00 a.m.

REGIONAL DISTRICT OF EAST KOOTENAY

Board Members Ted Smith and Dean Ward reported they had met with representatives of RDEK. It was agreed that RDEK would conduct a trial haul for 1 or 2 weeks to see if our landfill could accommodate the expected volumes, and also give RDEK a more exact idea of their costs. If the trial run is acceptable, then representatives will meet again for further negotiations.

Tabled Items:

1. Benefits Review & Policy Handbook review – Referred to Staff Policy Committee

Next meeting dates: 9:00 a.m. -

February 18	
March 18	April 15
May 20	June 17
July 15	August 19
September 16	October 21
November 18	December 16

ADJOURNMENT

Roger McAdam

Moved that the meeting adjourn at 9:30 a.m.

Carried

01.21.09-197

CHAIRMAN

SECRETARY

Date Sent to Municipal Offices _____