

**THE CROWNEST/PINCHER CREEK LANDFILL ASSOCIATION**  
**MINUTES**  
**January 21<sup>st</sup>, 2010**

A regular meeting of The Crowsnest/Pincher Creek Landfill Association was held on Thursday, January 21<sup>st</sup>, 2010 at 3:00 p.m. at the Landfill administration office.

Present: Ted Smith, Municipal District of Pincher Creek #9  
 Dean Ward, Municipality of Crowsnest Pass  
 John Salus, Municipality of Crowsnest Pass  
 Roger McAdam, Town of Pincher Creek  
 Ian MacLeod, Municipality of Crowsnest Pass  
 Wyatt Martin, Village of Cowley  
 Emile Saindon, Landfill Manager

Absent: Linda Wollman, Office Administrator

Ted Smith called the meeting to order at 3:05 p.m.

**AGENDA**

Dean Ward

Moved the agenda be adopted as amended. Carried. 01.21.10-262

**MINUTES**

Ian MacLeod/Roger McAdam

Moved the minutes of December 16<sup>th</sup>, 2009 be accepted as circulated. Carried. 01.21.10-263

**MANAGER'S REPORT**

1. *Downstairs renovations progressing.*
2. *Scale requires repairs to sensors.*
3. *New equipment received and being utilized.*
4. *Majority of wind fences have been repaired.*
5. *4<sup>th</sup> quarter and total cost per tonne reports completed.*
6. *Staff reviews set for the week of Jan 25<sup>th</sup>.*
7. *Canadian Waste Symposium April 18 to 21 2010*
8. *Manager of Landfill Operations training and exam available April 21 to 24 2010*  
*Information available at the board meeting for review and discussion.*
9. *2 Roll off bins being built should be ready by the end of Jan.*
10. *980c loader sold to Drain Brothers for \$30,000.00*
11. *Security system requires discussion.*

Discussion took place regarding MOLO training for the Manager.

Ted Smith/Dean Ward

Moved that the Manager be authorized to attend both the Waste Symposium and the MOLO training in Banff, Alberta, April 18<sup>th</sup> to 24<sup>th</sup>, 2010. Carried 01.21.10-264

## **ADMINISTRATION REPORT**

### **Scale**

- Southeast driver has been complaining that our weights are light when compared to the Sparwood & highway scales. Scale was calibrated October 29<sup>th</sup>, 2009 and found to be out only 5kg on one load cell
- Ends of the scale were inspected, and ice removed
- As the weather warmed in January, snow built up under the scale, and weights were definitely off. When snow was cleared, it was discovered that a junction box had been damaged. Toledo inspected the scale on January 13<sup>th</sup> and found moisture in some of the conduit, and reported that the junction box will need to be replaced. Toledo will attend the site when their truck has been recertified (expect the week of January 18<sup>th</sup>)
- In the interim, weights are being estimated, with Southeast bringing their scale tickets to be used.
- Tonnage summary for 2009 attached

### **Administration**

- Some CCS activity in late December & January
- WCB Return completed January 13<sup>th</sup>
- Road Maintenance report and payment ready for MD #9
- Year End reconciliations prepared for auditors
- GST Return will be submitted early in February

Roger McAdam/Ian MacLeod

Moved that the Administration report be accepted. Carried 01.21.10-265

## **FINANCIAL REPORTS**

A comparative balance sheet and income statement to December 31<sup>st</sup>, 2009 were reviewed.

Dean Ward/Wyatt Martin

Moved that the financial report be accepted for information. Carried. 01.21.10-266

## **SRM's AT THE LANDFILL**

Emile Saindon presented a letter of information to be sent to the MD of Pincher Creek, and after a few minor changes, was accepted for release.

## **S.A.E.W.A**

Ted Smith reported that the Southern Alberta Energy from Waste Alliance has agreed to spend most of the remaining grant funds on a study of all aspects of waste to energy, and cover all areas surrounding costs to centralization.

## **HOOK TRUCK PROPOSAL**

Ted Smith requested that a formal proposal be prepared for the Municipal District of Pincher Creek #9, outlining the services and related costs involved in the Landfill providing waste disposal operations.

Dean Ward/Ian MacLeod

Moved that a generic proposal be prepared for all municipal governments to review; with the intention that the first area of business be for landfill in-house operations and for municipal hook truck services. Carried. 01.21.10-267

**Next meeting dates:**

February 17, 2010 (*Wednesday*) at 3:00 pm  
March 16, 2010 (*Tuesday*) at 1:00 p.m.  
April 21, 2010 (*Wednesday*) at 9:00 a.m.

**Adjournment**

Dean Ward

Moved that the meeting adjourn at 4:00 p.m.

Carried

01.21.10-268

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CHAIRMAN

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SECRETARY

*Date Sent to Municipal Offices* \_\_\_\_\_