

**THE CROWSNEST/PINCHER CREEK LANDFILL
ASSOCIATION
MINUTES
August 19th, 2009**

A regular meeting of The Crowsnest/Pincher Creek Landfill Association was held on Wednesday, August 19th, 2009 at 6:00 p.m. at the Landfill administration office.

Present: Dean Ward, Municipality of Crowsnest Pass
Garry Hackler, Village of Cowley
Roger McAdam, Town of Pincher Creek
Ian MacLeod, Municipality of Crowsnest Pass
Gary Taje, Municipality of Crowsnest Pass
Emile Saindon, Landfill Manager
Linda Wollman, Office Administrator

Absent: Ted Smith, Municipal District of Pincher Creek #9

Dean Ward called the meeting to order at 6:05 p.m.

AGENDA

Roger McAdam

Moved the agenda be adopted as amended. Carried. 08.19.09-226

MINUTES

Ian MacLeod

Moved the minutes of June 17th, 2009 be accepted as circulated. Carried. 08.19.09-227

MANAGER REPORT

1. Traffic and volumes steady for MSW.
2. RDEK has received signed copies of contract.
3. Recycle area is operational.
4. Yard grading in progress.
5. Clay being hauled for capping with internal resources.
6. Ind. cell is slow with a few small contracts coming in.
7. Slope repairs on-going for MSW cell.
8. Wet weather area and road improvements being completed.
9. Water retention pond for ind. Cell needs attention.
10. Receiving numerous positive comments on Recycle area and MSW bins.

ADMINISTRATION REPORT

Scale

- Robin pressure washed scale
- Grass mowing and whipping done around scale house and yard
- Scale traffic increasing with warmer weather

Administration

RECYCLING EVENT:

- Application for funding for Multi Material Roundup and "Grand Opening" of the new recycle area has been approved for a maximum total of \$10,000. *See Budget attached*
Will also include a paint exchange as well as collections.
- Date for the event is set for Saturday, September 19th, 2009.
- We feel it would be appropriate if Board members could be available to form the volunteer group - to meet the public and help direct and sort the wastes received for recycling. We could set it up in shifts, or simply plan to attend for the duration (10:00 am to 3:00 pm)

- Barry Carney will be here with his Simply Catering trailer to supply burgers and hotdogs for the day.
- We plan to order some promotional materials to hand out as well.
- A sample of advertising and flyers will be available for the next meeting.

Roger McAdam stated that he would be present for the Recycle Day on Sept 19th.

FINANCIAL REPORTS

A comparative balance sheet to and income statement to August 13th, 2009 were reviewed.

Roger McAdam

Moved that all reports be accepted for information. Carried. 08.19.09-228

R.D.E.K.

The final agreement with the Regional District of East Kootenay has been accepted and signed, effective September 1, 2009. The firm of Southeast Disposal Ltd. has been contracted to deliver their wastes to the Cowley Landfill at a rate of \$58.00 per tonne with a 3% annual increase.

SCRAP METAL OPTIONS

Manager, Emile Saindon presented a proposal for separating semi precious metals prior to moving the scrap to the main stockpile. There would be a secured area for storage of the more valuable metals and controlled access to the main stockpile to eliminate accident or injury. The addition of a spotter would ensure appropriate sorting of metals and other recyclable items, as well as maintain yard and site cleanliness. The sorting of precious metals would result in a higher percentage of return from the sale of scrap metals.

Ian MacLeod

Moved that Management be authorized to hire one or two part time staff, 4 days per week, 8 hours per day, on Monday, Tuesday and Friday Saturday.

Carried 08.19.09-229

RESTRICTED ACCESS

Emile Saindon presented a letter of information to the general public regarding public access beyond designated areas. Persons who wish to enter the site without wastes for disposal will be required to park in the staff parking lot, sign the visitor log, wear personal protective equipment (*safety vest, safety glasses and hard hat - provided by the landfill*), and sign out, returning PPE when visit is complete.

Gary Taje

Moved that Management develop a policy regarding restricted site access.

Carried. 08.19.09-230

WATER RETENTION POND

The retention pond for the industrial cell filled to 90% capacity during the past rains, and it was necessary to have the water pumped off and hauled away to avoid a release. The leachate from under the cell had been removed earlier. It is evident that regular pumping of the leachate collection system and the pond will be necessary. The cost is approximately \$2,600 per month to keep ahead of the water.

Ian MacLeod

Moved that \$50,000 be reallocated from the capital budget for Industrial Cell Expansion to the operating budget for Industrial Cell Maintenance.

Carried. 08.19.09-231

ALBERTA RECYCLING A.G.M.

Roger McAdam stated that he would be attending the Alberta Recycling Annual General Meeting in October, and suggested that others should attend as well.

Roger McAdam

Moved that Emile Saindon be authorized to attend the Alberta Recycling AGM, October 10, 11, 12, 2009. Carried. 08.19.09-232

REQUEST FOR PROPOSAL – BOW VALLEY WASTE

Board members reviewed a RFP from Bow Valley Waste Management Commission for disposal of approximately 12,000 tonnes annually of municipal solid waste from the communities of Lake Louise, Banff, and Canmore.

Garry Hackler

Moved that the rate of \$58.00 per tonne, with 3% annual increases be offered to Bow Valley, effective January 1, 2009. Carried 08.19.09-233

IN CAMERA

Ian MacLeod

Moved that the meeting go in camera at 6:55 p.m. Carried 08.19.09-234

Gary Taje

Moved that the meeting come out of camera at 7:09 p.m. Carried 08.19.09-235

Next meeting dates: 9:00 a.m.

September 16
October 21

November 18
December 16

Adjournment

Garry Hackler

Moved that the meeting adjourn at 7:10 pm. Carried 08.19.09-236

CHAIRMAN

SECRETARY

Date Sent to Municipal Offices _____