

**THE CROWNEST/PINCHER CREEK LANDFILL ASSOCIATION
MINUTES
January 21, 2015**

The regular meeting of The Crowsnest/Pincher Creek Landfill Association was held on Wednesday, January 21, 2015 at 9:15 a.m. at the Landfill administration office.

Present: Terry Yagos, Municipal District of Pincher Creek #9
Dean Ward, Municipality of Crowsnest Pass
Garry Hackler, Village of Cowley
David Filipuzzi, Municipality of Crowsnest Pass
Lorne Jackson, Town of Pincher Creek
Shar Lazzarotto, Municipality of Crowsnest Pass
Emile Saindon, Landfill Manager
Linda Wollman, Office Administrator

AGENDA

Dean Ward

Moved the agenda be adopted with additions. Carried. 01.21.15-646

MINUTES

Shar Lazzarotto

Moved the minutes of December 10, 2014 be adopted as circulated. Carried. 01.21.15-647

MANAGER'S REPORT

1. *MSW volumes have stayed steady.*
2. *Industrial cell is steady.*
3. *Meetings with Leo from the MD of Pincher Creek and Al from the Town of Pincher Creek regarding the proposed regional waste program.*
4. *Trying to meet with Patrick from the Crowsnest Pass as well.*
5. *Some calls regarding further sulphur impacted soil jobs.*
6. *Called Alberta Environment and received some incinerator application information.*
7. *Working on the Regional waste collection program costs and schedules.*

David Filipuzzi

Moved that the Manager's report be accepted for information. Carried 01.21.15-648

FINANCIAL REPORT

The unofficial income statement and balance sheet for the year ended December 31, 2014 were reviewed and discussed. It was noted that the negative cash flow position reflected at December 31st has currently recovered with recent collection of several receivables.

Dean Ward

Moved that the financial reports be accepted for information. Carried 01.21.15-649

REGIONAL WASTE AND RECYCLING PROGRAM UPDATE

Landfill Manager Emile Saindon presented preliminary costing of services for the proposed regional waste/recycling program. He stated that he had met with public works representatives from the Town of Pincher Creek and Municipal District of Pincher Creek to obtain relevant information necessary to establish costs and operational procedures. He plans to meet with Crowsnest Pass representatives as well.

Lorne Jackson

Moved that the Regional Waste report be accepted for information.

Carried. 01.21.15-650

REALIGNMENT OF LANDFILL ENTRANCE AND SCALE

Emile Saindon reported that the proposed realignment of the landfill entrance and new scale system will require permits, compliance with building codes, realignment of utility corridors, and hiring of several trades, with and recommended that a general contractor be engaged to oversee the project in its entirety.

Dean Ward

Moved that the Manager be authorized to proceed with a Request for Proposals from general contractors for the Landfill entrance and scale upgrades.

Carried 01.21.15-651

OFFICE ADMINISTRATOR POSITION

Board members reviewed the Office Administrator’s job description, and agreed that the document requires some updating.

David Filipuzzi

Moved that management be authorized to advertise for the position of Office Administrator.

Carried 01.21.15-652

SCHOLARSHIP APPLICATION

Board members considered the scholarship application from Colton Newton.

Dean Ward

Moved that Colton Newton, a past graduate from Crowsnest Consolidated High School, be awarded the Landfill Environmental scholarship.

Carried. 01.21.15-653

IN CAMERA

Shar Lazzarotto

Moved that the meeting go in camera at 10:12 a.m.

Carried. 01.21.15-654

Shar Lazzarotto

Moved that the meeting come out of camera at 10:20 a.m.

Carried. 01.21.15-655

Next meeting dates: - 9:15 a.m. (2015)

	July 15
February 25	August 19
March 18	September 16
April 15	October 21
May 20	November 18
June 17	December 16

The February 25th meeting will start at 9:00 a.m.

ADJOURNMENT

Garry Hackler

Moved the meeting adjourn at 10:25 a.m.

Carried.

01.21.15-656



CHAIRMAN



SECRETARY