

**THE CROWSNEST/PINCHER CREEK LANDFILL ASSOCIATION  
MINUTES  
September 16, 2020**

The regular meeting of The Crowsnest/Pincher Creek Landfill Association was held at 9:00 am Wednesday September 16, 2020 at the Cowley Hall 216 6<sup>th</sup> St Cowley, AB

Present: Brian Hammond, Municipal District of Pincher Creek #9  
Dean Ward, Municipality of Crowsnest Pass  
Dave Filipuzzi, Municipality of Crowsnest Pass  
Doreen Glavin, Municipality of Crowsnest Pass  
Brian McGillivray, Town of Pincher Creek  
Mary Kittlaus, Village of Cowley  
Emile Saindon, Landfill Manager  
Dean Bennett, Landfill Operations Supervisor  
Jean Waldner, Landfill Office Supervisor

**AGENDA**

Brian McGillivray

Moved the agenda be adopted as presented.

Carried. 09.16.20-1307

**MINUTES**

Mary Kittlaus

Moved the minutes of July 15, 2020 be adopted as circulated.

Carried. 09.16.20-1308

**MANAGER'S REPORT**

1. MSW steady with Construction and Demolition material increasing.
2. Industrial cell has been steady with Cargill material and a CP Rail derailment.
3. Staff vacations nearing completion.
4. Alberta Care Conference was successful, brief report given.
5. The Teck Coal contract is almost ready, working out final details.
6. Summer activities winding down (grass mowing completed)
7. Phase 2 of the Electronics Pilot Program started September 1<sup>st</sup>, 2020.

Dave Filipuzzi

Moved that the Manager's report be accepted as information.

Carried. 09.16.20-1309

**FINANCIAL REPORT**

The Income Statement and Balance sheet to September 10, 2020 was reviewed. Administration Went over the accounts receivable and the revenue projections for this year.

Doreen Glavin

Moved the financial statements be accepted as information. Carried. 09.16.20-1310

**BYLAW UPDATE**

The final draft was received from Brownlee LLP, they have been approved by the Bylaw committee. Today the Bylaw's will be signed and sent to Alberta Registries for approval.

Dave Filipuzzi

Moved that this final submission of the bylaws be signed and sent to Alberta Registries for approval. Carried. 09.16.20-1311

**RECYCLING PROPOSAL FROM THE LANDFILL**

The Landfill Manager handed out individual proposals to each municipal district for possible recycling programs the Landfill can offer. It was decided each region member will take this proposal back to their administration for review. Further discussion will take place on this Landfill proposal.

Brian McGillivray

Moved that this proposal be accepted as information and be tabled to a future meeting. Carried. 09.16.20-1312

**EMPLOYEE HANDBOOK/EMPLOYEE CONTRACTS UPDATE.**

Management handed out copies of proposed changes they would like to see made in our Employee Handbook. After discussion it was decided by the Directors to allow management to make the changes brought forth.

Dave Filipuzzi

Moved future changes to the Employee Handbook/Employee Contract is part of the Managements Responsibility to govern its employee's. The Management shall let the Directors know of any major changes to that policy, but it is not necessary in the future to ask the Director's for permission to change the Employee Handbook/Employee Contract.

Carried. 09.16.20-1313

**LANDFILL ROAD MAINTENANCE AGREEMENT**

A Proposal from the Municipal District of Pincher Creek was presented to the Directors. After review of this Road Maintenance Agreement all Director's agreed that it was a fair Proposal and instructed Management to sign the agreement, and for administration to Send \$75,000.00 to the MDPC to cover road maintenance costs for the past 3 years.

This time frame this proposal covers is from January 1<sup>st</sup>, 2018 – December 31<sup>st</sup>, 2022.

\$25,000.00 will be paid to the MDPC in 2021 and 2022.

Brian Hammond

Moved this agreement be approved. Carried. 09.16.20-1314

**DONATION REQUEST FROM CANYON SCHOOL**

A donation request from Group Group Youth in Pincher Creek to help with their insurance expenses.

Dave Filipuzzi

Moved that a Donation of \$500.00 be given to help them with their insurance costs.

Carried. 09.16.20-1315

**SCHOLARSHIP REQUESTS**

A Scholarship requests from Kenneth Halibert from Livingstone School. He is pursuing a Bachelor of Science in an Animal Bioscience Program. Questions were raised to whether This degree can fit into our Environmental Science criteria. Administration will do some Checking further into this Bachelor of Science program.

Mary Kittlaus

Moved that Administration bring more information back to revisit this application.

Carried. 09.16.20-1316

**CLOSED SESSION REQUESTED BY LANDFILL MANAGER**

Dave Filipuzzi moved the meeting go into closed session at 9:50 am.

Brian Hammond moved the meeting come out of closed session at 10:20 am

Carried. 09.16.20-1317

**Correspondence:**

**TABLED ITEMS**

Review of our Scholarship Policy / Recycling Concerns.

**NEXT MEETING DATES**

**TIME CHANGED FOR MEETING TO 9:30**

October 21, 2020

November 18, 2020

December 16, 2020

**ADJOURNMENT**

Mary Kittlaus

Moved the meeting adjourn 10:25 a.m.

Carried. 09.16.20-1318

  
CHAIRMAN

  
ADMINISTRATION