

**THE CROWSNEST/PINCHER CREEK LANDFILL ASSOCIATION
MINUTES
October 21, 2020**

The regular meeting of The Crowsnest/Pincher Creek Landfill Association was held at 9:30 am Wednesday October 21, 2020 at the Cowley Hall 216 6th St Cowley, AB

Present: Brian Hammond, Municipal District of Pincher Creek #9
Dean Ward, Municipality of Crowsnest Pass
Dave Filipuzzi, Municipality of Crowsnest Pass
Doreen Glavin, Municipality of Crowsnest Pass
Brian McGillivray, Town of Pincher Creek
Mary Kittlaus, Village of Cowley
Emile Saindon, Landfill Manager
Dean Bennett, Landfill Operations Supervisor
Jean Waldner, Landfill Office Supervisor

AGENDA

Brian McGillivray

Moved the agenda be adopted as presented. Carried. 10.21.20-1319

MINUTES

Brian Hammond

Moved the minutes of September 16, 2020 be adopted as circulated. Carried. 10.21.20-1320

Doreen Glavin

Moved the minutes of October 7, 2020 be adopted as circulated. Carried. 10.21.20-1321

MANAGER'S REPORT

1. MSW steady with Construction and Demolition material increasing.
2. Industrial cell has slowed down this month.
3. Phase 2 recycling is going strong.
4. Prepping site and equipment for winter operation.
5. Planning for budget start up in the next week.
6. Scrap metal is being baled and shipped out this week.

Mary Kittlaus

Moved that the Manager's report be accepted as information. Carried. 10.21.20-1322

FINANCIAL REPORT

The Income Statement and Balance sheet to October 15, 2020 was reviewed. Administration went over the reports and mentioned that budget preparation is underway for next meeting.

Dave Filipuzzi

Moved the financial statements be accepted as information. Carried. 10.21.20-1323

BYLAW UPDATE

An e-mail was forwarded from Administration. It shows that Alberta Registries has received our New bylaws on September 21, 2020. They stated they are behind on their timelines and it might be awhile before they get to our bylaws.

Brian Hammond

Moved for administration check on their progress before our November meeting.

Carried. 10.21.20-1324

RECYCLING PROPOSAL FROM THE LANDFILL UPDATE

The Director's stated that the Landfills proposal was given to their administration. The proposal is being reviewed by all communities. They would like this proposal to be tabled to the November meeting.

Brian McGillivray

Moved that this proposal be tabled to the November meeting.

Carried. 10.21.20-1325

SCHOLARSHIP REQUEST REVISITED

A Scholarship requests from Kenneth Halibert from Livingstone School. Was revisited after some literature was distributed from Administration. It was decided that the Bachelor of Science in an Animal Bioscience Program was related closely enough to our criteria in Agriculture and Environmental Science that the majority of the Directors moved to award Kenneth our Scholarship.

Brian Hammond

Moved that Kenneth Halibert be awarded our \$1000.00 scholarship.

Carried. 10.21.20-1326

Brian McGillivray

Moved that in February 2021 The Scholarship program be tabled for policy content review.

Carried. 10.21.20-1327

SCHOLARSHIP REQUEST FROM LLOYD LYBBERT

Lloyd Lybbert forwarded an application for our scholarship, he is taking a degree in a Renewable Resources Management Program at the Lethbridge College. The Board of Directors feel That Lloyds program is within our criteria in Agricultural and Environmental Science. He will be awarded our scholarship.

Brian McGillivray

Moved Lloyd Lybbert be awarded our \$1000.00 scholarship.

Carried. 10.21.20-1328

DONATION REQUEST FROM COMMUNITY FUTURES CROWSNEST PASS

A donation request from Community Futures Crowsnest Pass for their 2nd phase of the Learning for Life Program.

Dave Filipuzzi

Moved that a Donation of \$250.00 be given to them for phase 2.

Carried. 10.21.20-1329

DONATION REQUEST FROM TAYLOR CAHOON FOR HIS JUNIOR HIGH CLASS LIBRARY

A donation request from Taylor Cahoon for his Junior High Class Library. The board of Directors Felt it doesn't fit our donation criteria. No funds were given for this donation request.

DONATION REQUEST FROM THE CROWSNEST PASS FAMILY RESOURCE & CRISIS CENTER

A donation request from Crowsnest Pass Family Resource & Crisis Center for their Children's Clothing Fest.

Brian Hammond

Moved that a Donation of \$500.00 be given to the Children's Clothing Fest. Carried. 10.21.20-1330

CLOSED SESSION REQUESTED BY THE LANDFILL CHAIRMAN OF THE BOARD

Brian McGillivray moved the meeting go into closed session at 10:25 Carried. 10.21.20-1331

Brian Hammond moved the meeting come out of closed session at 10:37 Carried. 10.21.20-1332

APPOINTMENT OF A NEW LANDFILL MANAGER

The Landfill Board of Director's have made a decision to appoint Dean Bennett as the future Crowsnest/Pincher Creek Landfill Manager upon retirement of Emile Saindon at the end of June 2021. With the following conditions of employment.

1. A detailed Managers Job Description will be developed.
2. A Landfill Managers Contract will be made with Legal assistance.
3. Quarterly Performance Evaluations will be conducted by the board.

Brian McGillivray

Moved that Dean Bennett replace Emile Saindon upon retirement as Landfill Manager.

Carried. 10.21.20-1333

TABLED ITEMS

Recycling Concerns.

NEXT MEETING DATES

November 18, 2020


December 16, 2020

ADJOURNMENT

Dave Filipuzzi

Moved the meeting adjourn 10:39 a.m.

Carried. 10.21.20-1334


CHAIRMAN


ADMINISTRATION