

**THE CROWNEST/PINCHER CREEK LANDFILL ASSOCIATION
MINUTES
May 19, 2021**

The regular meeting of The Crowsnest/Pincher Creek Landfill Association was held at 9:30 am
Wednesday May 19, 2021 it was a Virtual Zoom Meeting

Present: Brian Hammond, Municipal District of Pincher Creek #9
Dean Ward, Municipality of Crowsnest Pass
Doreen Glavin, Municipality of Crowsnest Pass
Dave Filipuzzi, Municipality of Crowsnest Pass
Brian McGillivray, Town of Pincher Creek
Mary Kittlaus, Village of Cowley
Emile Saindon, Landfill Manager
Dean Bennett, Landfill Manager in Training
Jean Waldner, Landfill Office Supervisor

AGENDA

Brian Hammond

Moved the agenda be adopted with additions 5 d, Update on the Incinerator Appeal.

6 e, Closed in camera session for the Director's only. Carried. 05.19.21-1388

MINUTES

Brian McGillivray

Moved the minutes of April 21, 2021 be adopted as circulated. Carried. 05.19.21-1389

MANAGER'S REPORT

1. The Landfill Manager in training purchase 4 used recycle bins from a local recycling company, Saving the Landfill \$40,000. There are 3 more bins on order. We should be ready to go For July.
2. Opening up to smaller groups for Paper Picking has helped the Landfill control refuge paper Immensely. The neighboring fields are looking good again.
3. The MSW has been consistent and busy for this time of year.
4. The Industrial cell has had a few little jobs, there has been some quotes given on some bigger jobs.
5. Met with a company last week that thinks they will be able to shred the windmill blades. If he is successful we will be able to take them again and at this time no other landfills are. So it could be lucrative for us.

Dave Filipuzzi

Moved that the Manager's report be accepted as information. Carried. 05.19.21-1390

FINANCIAL REPORT

The Income Statement and Balance sheet to May 13, 2021 was reviewed. Administration went over the reports and answered all the financial questions. A question was asked on the vacation payable in the current liabilities on the balance sheet. Admin explained it but said she would ask MNP for a more detailed explanation and send a report to the Director's. Management will look into the current policy in our Employee Handbook/Contract and make the recommended changes requested by the Director's.

Brian McGillivray

Moved the financial statements be accepted as information and Management/Administration to research this matter further and report back to the Director's Carried. 05.19.21-1391

RECYCLING UPDATES (DISCUSS AB RECYCLING ELECTRONIC PILOT PROGRAM)

We are on track to start July 1, 2021 with our recycling program in both the Pincher Creek and Crowsnest Pass. Locations of the bins have been decided. Brian McGillivray inquired about the AB Recycling Electronic Pilot Program. It was explained on how the program works and that we have been collecting small electronics for this program since last October.

Dave Filipuzzi

Moved the recycling update be accepted as information. Carried. 05.19.21-1392

REVIEW OF OUR DONATION POLICY

The Chairman of the Landfill Board would like to review our current donation policy, he asked the Director's their opinions to possibly change the policy to included Family and community events again. Brian McGillivray offered to rewrite the policy and bring it back to the next board meeting.

Brian Hammond

Moved the updated Donation Policy be reviewed at our next board meeting. Carried. 05.19.21-1393

REVIEW OF OUR SCHOLARSHIP POLICY

Management of Landfill discussed their concerns with the limitations of our Environmental Science & Technology Scholarship. They would like to see our scholarship be opened up more to help a wider variety of students. The Directors accepted Administration request to rewrite this policy and bring it back to our next meeting.

Brian McGillivray

Moved that Administration rewrite our Scholarship Policy and bring it back to the next board meeting for possible approval. Carried. 05.19.21-1394

UPDATE ON THE LANDFILL INCINERATOR APPEAL

The Landfill Manager explained that a final decision was made from the Environmental Appeals board, they are allowing the Landfill to keep the proposed incinerator in the Landfill approval. So that if In the future the Landfill Board of Director's change their minds and want to pursue operating an incinerator all the research will not have to be collected again.

A copy of the final appeal approval will be sent to each Director for information.

Brian Hammond

Moved this incinerator update be accepted as information.

Carried. 05.19.21-1395

DONATION REQUEST FROM CNP MINOR SOCCER

A donation request was made from The CNP Minor Soccer for operating funds this year. The Board of Director's ask administration to respond and tell the club we will revisit this request next month, they would like to see if covid restrictions will be lifted before supporting future skill building events, tournaments etc.

DONATION REQUEST FROM THE CROWNEST PASS LITERACY FOUNDATION

A donation request from the Crowsnest Pass Literacy Foundation for their 1 Book, 5 School program to support Family Literacy.

Brian McGillivray

Moved that \$500.00 be donated to the Foundation for their Family Literacy Program.

Carried. 05.19.21-1396

DONATION REQUEST FROM THE CNP BRIGHTER FUTURES PROGRAM FOR THEIR THINKING OUTSIDE THE BOOK PROGRAM

A donation request from the Crowsnest Pass Brighter Futures for their Thinking outside the book StoryWalk campaign. To promote community reading.

Brian Hammond

Moved that \$1000.00 be donated to their Thinking outside the book StoryWalk campaign.

Carried. 05.19.21-1397

REQUEST BY LANDFILL MANAGER IN TRAINING TO MOVE INTO A CLOSED SESSION

Brian Hammond moved to go into a closed session at 10:26 am

Carried. 05.19.21-1398

Brian McGillivray moved to come out of this closed session 10:50

Carried. 05.19.21-1399

REQUEST BY DIRECTORS TO MOVE INTO A CLOSED SESSION

Brian McGillivray moved to go into a closed session at 11:00 am
Brian Hammond moved to come out of this closed session 11:01

Carried. 05.19.21-1400
Carried. 05.19.21-1401


NEXT MEETING DATES

June 16, 2021	October 20, 2021
July 21, 2021	November 17, 2021
August 18, 2021	December 15, 2021
September 15, 2021	

ADJOURNMENT

Mary Kittlaus
Moved the meeting adjourn at 11:02 am

Carried. 05.19.21-1402



CHAIRMAN



ADMINISTRATION