

**THE CROWNEST/PINCHER CREEK LANDFILL ASSOCIATION  
MINUTES  
May 15, 2019**

The regular meeting of The Crowsnest/Pincher Creek Landfill Association was held on Wednesday May 15, 2019 at 9:00 a.m. at the Landfill administration office.

Present:        Quentin Stevick, Municipal District of Pincher Creek #9  
                  Dean Ward, Municipality of Crowsnest Pass  
                  Dave Filipuzzi, Municipality of Crowsnest Pass  
                  Gord Lundy, Municipality of Crowsnest Pass  
                  Brian McGillivray, Town of Pincher Creek  
                  Mary Kittlaus, Village of Cowley  
                  Emile Saindon, Landfill Manager  
                  Jean Waldner, Office Administrator

**AGENDA**

Quentin Stevick

Moved the agenda be adopted as presented. Carried. 05.15.19-1172

**MINUTES**

Brian McGillivray

Moved the minutes of April 10, 2019 be adopted as circulated. Carried. 05.15.19-1173

**MANAGER'S REPORT**

1. MSW busy with spring clean up.
2. The Industrial cell is slow but normal for spring time.
3. Working on MSW expansion around 70% completed.
4. Landfill gas and leachate collection lines are in and being backfilled.
5. Service Plus program underway.
6. Incinerator appeal process ongoing and waiting for new mediation date from appeal board, Dates have been sent out but not confirmed.
7. Staff training on going with First Aid and Landfill Operators courses booked.

Mary Kittlaus

Moved that the Manager's report be accepted for information. Carried. 05.15.19-1174

**FINANCIAL REPORT**

The Income Statement and Balance sheet to May 9<sup>th</sup>, 2019 was reviewed. Admin went over The Account Receivable aged report.

Gord Lundy

Moved that the financial reports be accepted for information. Carried. 05.15.19-1175

**REVIEW OF GOVERNANCE DOCUMENTS**

An investigation was made with Alberta Registries to see what Bylaws are registered for the Crowsnest/Pincher Creek Landfill Association. The only Bylaws registered are the original Bylaws from 1997. The current Bylaws made in 2007 were never properly registered by the previous administration. Therefore, the following motions were made:

Gord Lundy

Moved the Crowsnest/Pincher Creek Landfill Association contact BrownLee LLP our legal counsel to seek legal advice on how to move forward and operate during the period between now and when revised bylaws are completed, approved by the members and properly registered.

Carried. 05.15.19-1176

Brian McGillivray

Moved the association create a Bylaw sub-committee comprised of three current Board Members to review and recommend revisions of the current Bylaws to the Board of Directors. Once these revisions are accepted by the Board, they will be forwarded and approved at the next Annual General Meeting of the Crowsnest/Pincher Creek Landfill Association. The board nominated the following directors to sit on the Bylaw Sub-committee.

Dean Ward, Brian McGillivray, and Mary Kittlaus.

Carried. 05.15.19-1177

**REVIEW OF OUR LETTER WE SENT TO THE MD OF PINCHER CREEK REGARDING THEIR REQUEST FOR FUNDING FOR ROAD MAINTENTAINCE, AND THEIR LETTER OF RESPONSE.**

The Director's read the letters and agreed that we wait to see how much money will come from the grants the MD applied for.

Quentin stated that the MD of Pincher Creek hasn't heard anything from the grant application and it could be awhile before they hear anything.

Brain McGillivray

Moved this discussion be tabled to a later meeting when we know more about the grants Involved.

Carried. 05.15.19-1178

**REVIEW OF OUR LETTER OF REQUEST TO THE MD OF PINCHER CREEK REGARDING SUPPORT FOR THE REGIONAL INITIATIVE DEAD STOCK PROGRAM, AND THEIR LETTER OF RESPONSE.**

The Director's read the letters and are pleased to know that the MD of Pincher Creek is in Support of the Regional initiative Dean Stock program. They agree that Emile should do up A cost proposal on how much we believe the total costs and manpower involved will be if the drop off site is here at the Landfill. And present this report at the next board meeting. Also send these costs to the MD of Pincher Creek and the Regional Initiative.

The Director's extended the date to accept dead stock here at the Landfill to July 31<sup>st</sup>, 2019.

Dave Filipuzzi

Moved that the Landfill extend the timeline for dead stock to July 31st and that the cost proposal be presented at the next meeting.

Carried. 05.15.19-1179

**UPDATED SPECIAL DONATION POLICY**

Administration submitted an updated Special Donation Policy with the recommended changes agreed upon at the last meeting.

Gord Lundy

Moved the upgraded Special Donation Policy be accepted as presented. Carried. 05.15.19-1180

**Correspondence:**

Our Slimline Evaporator article in the MSW magazine.

**NEXT MEETING DATES**

June 19 <sup>th</sup> , 2019	October 16 <sup>th</sup> , 2019
July 10 <sup>th</sup> , 2019	November 20 <sup>th</sup> , 2019
August 21 <sup>st</sup> , 2019	December 18 <sup>th</sup> , 2019
September 18 <sup>th</sup> , 2019	

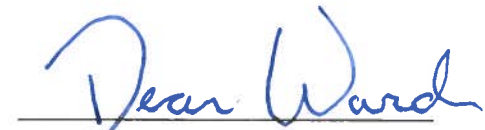
**Tabled Items**

Md of Pincher Creek Road Maintenance Agreement

**ADJOURNMENT**

Quentin Stevick

Moved the meeting adjourn 9:45 a.m. Carried. 05.15.19-1181

  
\_\_\_\_\_  
CHAIRMAN

  
\_\_\_\_\_  
SECRETARY