

**THE CROWNEST/PINCHER CREEK LANDFILL ASSOCIATION
MINUTES
March 23, 2018**

The regular meeting of The Crowsnest/Pincher Creek Landfill Association was held on Wednesday, March 23, 2018 at 9:30 a.m. at the Landfill administration office.

Present: Terry Yagos, Municipal District of Pincher Creek #9
Quentin Stevick, Municipal District of Pincher Creek #9
Dean Ward, Municipality of Crowsnest Pass
Dave Filipuzzi, Municipality of Crowsnest Pass
Gord Lundy, Municipality of Crowsnest Pass
Mark Barber, Town of Pincher Creek
Emile Saindon, Landfill Manager
Jean Waldner, Office Administrator

AGENDA

Gord Lundy

Moved the agenda be adopted as presented.

Carried. 03.23.18-1020

MINUTES

Dean Ward

Moved the minutes of February 21, 2018 be adopted as circulated

Carried. 03.23.18-1021

MANAGER'S REPORT

1. MSW volumes steady.
2. The Industrial cell has been steady with small contracts.
3. Annual AEP has been completed and will be sent out March 26, 2018.
4. AEP responses for the Incinerator application have been answered and further information is being prepared.
5. Online Training moving forward with staff.
6. Development permit application submitted to MD of Pincher Creek as part of the incinerator Application.
7. Resume's coming in for operator position to replace retiring staff member.
8. Dealing with spring weather and soft ground conditions.
9. Groundwater and Landfill Gas monitoring reports have been completed and received. Will be sent to AEP next week.
10. The Tervita contract has been renewed at an 80 / 20 split. Last contract was 75 / 25. This will give us an extra 5% on all Industrial waste.

Dave Filipuzzi

Moved that the Manager's report be accepted for information.

Carried. 03.23.18-1022

FINANCIAL REPORT

The Income Statement and Balance sheet to March 21st, 2018 was reviewed. The Meyers Norris & Penny accountant went over the 2017 financial statement early this morning at our AGM. He explained that we had a small profit in 2017. Administration expressed concerns on the Carbon tax that is now being added to our dyed diesel and utilities. These additions will put our budget projections out. Dean asked for a spreadsheet to be made showing the increases. Administration will present the spreadsheet at our next meeting.

Dave Filipuzzi

Moved that the financial reports be accepted for information. Carried. 03.23.18-1023

REVISED EMPLOYEE POLICY HANDBOOK

The revised Employee Policy Handbook has been approved this meeting.

Dean Ward

Moved the Employee Handbook is ready for Employee distribution. Management will

Schedule a staff meeting to present the changes to Employees. Carried. 03.23.18-1024

LETTER TO SHANNON PHILLIPS SENT FROM THE TOWN OF PINCHER CREEK

Terry Yagos stated some concerns with this letter. Some of the information is incorrect, And speculation.

Dean Ward

Moved the letter be accepted as information. Carried. 03.23.18-1025

DONATION REQUEST

A Donation request from the Habitat for Humanity Southern Alberta. For their special needs Housing project in Pincher Creek

Dean Ward

Moved to donate \$500.00 towards their Pincher Housing Project. Carried. 03.23.18-1026

DONATION REQUEST

A Donation request from The Derek Sharp Fundraiser Dinner. To raise funds for his operation.

Dave Filipuzzi

Moved to donate \$250.00 towards Derek's operation. Carried. 03.23.18-1027

DONATION REQUEST

A Donation request from Brighter Futures & CNP Early Childhood Coalition. For their Nature Learning Play Space.

Gord Lundy

Moved to donate \$250.00 toward their Nature Learning Play Space. Carried. 03.23.18-1028

DONATION REQUEST

A Donation request from The Pincher Creek District Citizens on Patrol Group. For safety patrol supplies for their volunteers.

Dave Filipuzzi

Moved to donate \$250.00 for their safety supplies.

Carried. 03.23.18-1029

DONATION REQUEST

A Donation request from The Kidsport – CNP Branch for sports funding for under privileged Children.

Gord Lundy

Moved to donate \$500.00 for their sports program.

Carried. 03.23.18-1030

Correspondence:

Thank you cards distributed from Mitchell Zoratti, The KRA, and Wintervention.

NEXT MEETING DATES

April 18, 2018

September 19, 2018

May 16, 2018

October 17, 2018

June 20, 2018

November 21, 2018

July 18, 2018

December 19, 2018

August 15, 2018

Tabled Items


ADJOURNMENT

Mark Barber

Moved the meeting adjourn at 10:00. a.m.

Carried. 03.23.18-1031


CHAIRMAN


SECRETARY