

**THE CROWSNEST/PINCHER CREEK LANDFILL ASSOCIATION  
MINUTES  
February 21, 2018**

The regular meeting of The Crowsnest/Pincher Creek Landfill Association was held on Wednesday, Feb 21, 2018 at 9:00 a.m. at the Landfill administration office.

Present: Terry Yagos, Municipal District of Pincher Creek #9  
Dean Ward, Municipality of Crowsnest Pass  
Dave Filipuzzi, Municipality of Crowsnest Pass  
Gord Lundy, Municipality of Crowsnest Pass  
Mary Kittlaus, Village of Cowley  
Brian McGillivray, Town of Pincher Creek  
Emile Saindon, Landfill Manager  
Jean Waldner, Office Administrator

**AGENDA**

Dean Ward

Moved the agenda be adopted as presented.

Carried. 02.21.18-1009

**MINUTES**

Dave Filipuzzi

Moved the minutes of Jan 24, 2018 and Special meeting Feb 12, 2018 be adopted as circulated

Carried. 02.21.18-1010

**MANAGER'S REPORT**

1. MSW volumes steady.
2. The Industrial cell has been steady with small contracts.
3. Training programs are in place and on line sessions have begun.
4. All required information to AEP has been completed and sent off.
5. Presentation to MD of Pincher Creek completed last week and went well.
6. Some service issues with household waste pick up due to weather but we are back on track this week.
7. Preparing a presentation for Alberta Care conference in Brooks next week. It will outline our Landfill operation and our Eco Recycling Building and operation.
8. Early March will be the start of our Annual report preparation for AEP.
9. All design and drawing for this summers expansion of cell and ponds have been completed and sent in to AEP for approval.

Gord Lundy

Moved that the Manager's report be accepted for information.

Carried. 02.21.18-1011

### **FINANCIAL REPORT**

The Income Statement and Balance sheet to February 15<sup>th</sup>, 2018 was reviewed. MNP Accountants have completed our 2017 audit and they are ready to present it at our AGM In March.

Dean Ward

Moved that the financial reports be accepted for information. Carried. 02.21.18-1012

### **DONATION POLICY REVIEW**

Gord Lundy expressed some concerns on our distribution of donation funds. He mentioned It would be nice to see more of our donations be targeted towards focus on kids programs only, rather than events etc. Dean explained the reasoning why this program was set up this way. It is on a 1<sup>st</sup> come 1<sup>st</sup> serve basis. That keeps it fair to all organizations, the Board does try to give more funding to programs that do support children and family activities.

Gord Lundy

Moved that this inquiry be accepted for information. Carried. 02.21.18-1013

### **REVISED EMPLOYEE POLICY HANDBOOK**

The revised Employee Policy Handbook will be reviewed by all Director's and has been tabled for approval at our next meeting.

Carried. 02.21.18-1014

### **DONATION REQUEST**

A Donation request from the Crowsnest Pass Literacy Foundation for their Home Visit Pre-K Program

Dean Ward

Moved to donate \$250.00 towards their Home Visit Pre-K Program. Carried. 02.21.18-1015

### **DONATION REQUEST**

A Donation request from The Royal Canadian Legion Branch #9 for their Canadian Armed Forces Appreciation Gala.

Gord Lundy

Moved to donate \$500.00 towards the Canadian Armed Forces Gala. Carried. 02.21.18-1016

### **DONATION REQUEST**

A Donation request from The Kananaskis Rodeo Association for their Elementary Students Rodeo Passes.

Dave Filipuzzi

Moved to donate \$500.00 towards the School Rodeo Passes. Carried. 02.21.18-1017

**DONATION REQUEST**

A Donation request from The Crowsnest Women's Resource & Crisis Centre for their Dare 2BU and Let's Cook program.

Gord Lundy

Moved to donate \$200.00 towards their Dare 2BU & Let's Cook Program. Carried. 02.21.18-1018

**Correspondence:**

**NEXT MEETING DATES**

March 23, 2018

April 18, 2018

May 16, 2018

June 20, 2018

July 18, 2018

August 15, 2018

September 19, 2018

October 17, 2018

November 21, 2018

December 19, 2018

**Tabled Items**

Revised Employee Handbook

**ADJOURNMENT**

Mary Kittlaus

Moved the meeting adjourn at 9:40. a.m.

Carried. 02.21.18-1019

  
CHAIRMAN

  
SECRETARY