

**THE CROWSNEST/PINCHER CREEK LANDFILL ASSOCIATION**  
**MINUTES**  
**August 18, 2021**

The regular meeting of The Crowsnest/Pincher Creek Landfill Association was held at 9:30 am  
Wednesday August 18, 2021 at the Cowley Community Hall

Present: Brian Hammond, Municipal District of Pincher Creek #9  
Dean Ward, Municipality of Crowsnest Pass  
Dave Filipuzzi, Municipality of Crowsnest Pass  
Doreen Glavin, Municipality of Crowsnest Pass  
Brian McGillivray, Town of Pincher Creek  
Mary Kittlaus, Village of Cowley  
Dean Bennett, Landfill Manager  
Jean Waldner, Landfill Office Supervisor

**AGENDA**

Brian McGillivray

Moved the agenda be adopted with addition of 7 a, Communication Protocol.

Carried. 08.18.21-1435

**MINUTES**

Doreen Glavin

Moved the minutes of July 28, 2021 be adopted as circulated.

Carried. 08.18.21-1436

**MANAGER'S REPORT**

1. I have been going over our contracts in detail to make sure we are making enough profit to make them viable. Also, I have been looking closely at our tipping fees compared to other landfills. I will bring a complete report of my finding to the next meeting.
2. The MSW is still busy, Boot and GFL continue to come in consistently.
3. The Industrial cell has started to pick up. I check with our Tervita (Secure Energy) representative every 2 weeks, he said some big jobs should be starting soon. We have been lucky to get a large job from Lamb Westen in Taber. Also, we had a coal/soil mix come in from Sparwood. These extras will help us out a lot.
4. Last month I told you I was investigating possibly grinding the fiberglass windmill blades. I have a sample of what is left of 2 pieces of 3' x 10' blades here in this small box. I'm sending off this box to a company that may be interested in using this fiberglass in some of their projects. This is an ongoing project and I will keep you informed along the way on our progress.
5. Finning Cat sent a customer to look at our 2013 M322D Wheel excavator. While he was here I talked him into a package deal and he took our 2012 938K Wheel Loader. We received a fair price. We took the good tires off and will sell the hard tires separate to make a better profit. We are hoping to pay off the credit line with this extra money.

6. We just sent out our 2<sup>nd</sup> load of cardboard to our supplier. We are hoping now that we have The 2<sup>nd</sup> larger baler up and working a lot quicker that we will be able to send out cardboard on a steady basis. We receive top dollar because of recycling teams diligent sorting efforts. Our recycling building upgrades are coming along well, and our team is working hard to get all the kinks worked out with our MDPC/PC and CNP recycling contracts.
7. Administration has gone through a lot of resumes. She is happy to announce that she Has hired a lady to train as a scale attendant. Administration hired someone with some Accounting and management experience in hope that she will eventually train for the Administration position. It is always smart to have back up with such a crucial position.

Mary Kittlaus

Moved that the Manager's report be accepted as information. Carried. 08.18.21-1437

### **FINANCIAL REPORT**

The Income Statement and Balance sheet to August 13th, 2021 was reviewed. Administration went over the reports and answered all the financial questions.

Mary Kittlaus

Moved the financial statements be accepted as information. Carried. 08.18.21-1438

### **REVIEW OF OUR DONATION POLICY**

Director Brian McGillivray presented a new version of a Donation Application Form for the Landfill. He asked all director's to please review the changes and bring back their opinions to this meeting. All the Director's agreed at this meeting to accept the changes to this policy as previously presented. Administration will retype this policy and add a Landfill logo and bring it back to the next meeting for final approval before putting it on our webpage.

Dave Filipuzzi

Moved this policy be brought back to the next meeting for final review. Carried. 08.18.21-1439

### **CLOSED IN CAMERA SESSION REQUESTED BY THE LANDFILL MANAGER**

Brian Hammond moved the session go in camera at 10:29 am Carried. 08.18.21-1440

Doreen Glavin moved the session come out of camera at 10:39 am Carried. 08.18.21-1441

### **DONATION REQUEST FROM THE CROWNEST COMMUNITY SUPPORT SOCIETY**

A donation request from the Crowsnest Community Support Society for their Crowsnest Pass Men's Shed 2021 program. The Director's would like this request brought back for consideration when changes have been made to our Donation Policy.

**DONATION REQUEST FROM THE ABUNDANT SPRINGS CHURCH**

A donation request from the Abundant Springs Church for a community BBQ event. The Director's would like this request brought back for consideration when changes have been made to our Donation Policy.

**TABLED ITEMS FOR NEXT MEETING.**

Donation Policy Review

Policy Protocol Review

**CORRESPONDENCE:**

**NEXT MEETING DATES**

September 15, 2021

October 13, 2021

November 17, 2021

December 15, 2021


**ADJOURNMENT**

Brian McGillivray

Moved the meeting adjourn at 10:53 am

Carried. 08.18.21-1442

  
CHAIRMAN

  
ADMINISTRATION